

Commission on Catechesis
Archdiocesan Catechetical Ministry Office
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Action Plan
(for school year 2007 – 2008)

1. PROGRAM ON PARISH CATECHISTS

OBJECTIVE	ACTIVITY	STRATEGY	DATE	PERSONS INVOLVED	FUNDING
1. To strengthen catechist commitment and update them in the different activities of the commission.	Retreat/Seminar/ Planning/Updating/Outing	Dissemination of information	April/May, 2007	Vicariate Directors, Catechists, Parish Priest, Speakers Bureau	Vicariate Catechetical Fund
2. To commit oneself in the service of God and the pupils who are given catechesis.	Commissioning – for new catechists Re-Commissioning – for old catechists	Once a year before teaching catechesis.	As scheduled per parishes June, 2007	All the catechists who attended the updating/planning	Vicariate Catechetical Fund
3. To prepare for their spiritual enhancement.	Mass of the Holy Spirit	Practice for the celebration of the Holy Eucharist.	June, 2007 as scheduled by parishes.	Parish Priest, catechists, teachers and pupils	Vicariate Catechetical Fund
4. To strengthen religious instruction in the different public elementary schools in the archdiocese.	Start of Catechetical Classes	Secure permit from Dep-Ed Preparing modules, lesson plans, instructional materials needed for teaching.	July up to March, 2008	Parish catechists pupils	Vicariate Catechetical Fund

5. To give formation sessions for new recruits catechist in every parish.	Formation of new recruits	Invitation/Dissemination Information about their seminars	As scheduled per parish	Resource Speakers – Speakers Bureau from the Archdiocese Vicariate Director	Vicariate Catechetical Fund
6. To hold vicariate monthly meeting	Vicarial /Archdiocesan Meeting	Updating/Formation talks	As scheduled per vicariate/parishes	Vicariate/parish officers and members	Vicariate Catechetical Fund
7. To raise fund in each parish/vicariate	Fund raising – Mass Cards Distribution of Mass Cards	Mass cards distribution per vicariate/parish	June to September, 2007	Parish catechists	Archdiocesan Fund
8. To participate in all catechetical activities in each parish	Catechetical Week Celebration	Planning/Scheduling Implementation	Sept. 2007	Pupil, Catechists Vicariate Directors Parish Priest	Parish/Vicariate Fund
9. To participate in the Catechetical activities in the archdiocese.	Archdiocesan Catechetical Week Celebration	Winners in the Vicariate level may compete in the Archdiocese	Tentative Schedule. – September 29, 2007	Parish/Vicariate Catechists	Archdiocesan Catechetical fund
10. To honor and celebrate the feast of San Lorenzo Ruiz	Celebration of the Feast of San Lorenzo Ruiz	Eucharistic Celebration/Rosary	Sept. 28, 2007	Catechists, Priest, Pupils, Teachers and Parishioners	Parish Catechetical Funds
11. To uplift public elementary teachers for their spiritual growth.	Elementary Public School Teachers Recollection	Invitation/letters	As scheduled Oct. 2007	Public Elem. Teachers Speakers Bureau, Parish Priest	Parish Catechetical Funds
12. To uplift public high school teachers for their spiritual growth	High School Public Teachers Recollection	Invitation/letters	As scheduled Nov. 2007	Public High School Teachers, Speakers Bureau, Parish Priest	Parish Catechetical Funds

13. To appreciate and share the Christmas Spirit	Vicariate/Archdiocese Christmas Party	Invitation/Information	As scheduled Dec. 2007	Vicariate officers, Archdiocesan Officers, Coordinator and Chairman	Vicariate/Archdiocesan Funds
14. To receive the sacraments of initiation	Confirmation/1 st Communion	3 Saturdays – Seminars and 1 st Saturday Practice	January 2008	Parents, Grades III Pupils, Catechists, Priests/Minister	Parish Catechetical Funds
15. To uplift the faith of the Grade VI pupils and High School	Grade VI Pupils and High School Recollection	1 Day Recollection	Feb. – Mar 2008	Graduating (Gr. VI) pupils, 4 th Year High School students, teachers, parents, facilitator	Graduation Class Funds
16. To uplift the spiritual faith of government employees	Government Employees Recollection	1 day Recollection (Invitation, Information)	March 2008	catechists Government employees, Parish Priest, Catechists, Facilitator, Resource Speakers	Parish Catechetical Funds

Signed::

Sis. Quezonia N. Cayanan
Archdiocesan Coordinator

Approved by:

Rev. Fr. Joseph Mary D. Bacay
Archdiocesan Director